



**Rochester Police Commission
Rochester, NH 03867**

David R. Stevens, Commissioner
Donna M. Bogan, Commissioner
John H. Larochelle, Commissioner

MINUTES OF THE POLICE COMMISSION MEETING

The Rochester Police Commission held their regular monthly meeting on Wednesday, January 2, 2024 at 7:00 P.M. in City Hall, Council Chambers. Participants in this meeting: Comm. Stevens, Comm. Bogan (by remote feed), Comm. Larochelle, Chief Boudreau, Dep. Chief Swanberry, Capt. Pinkham, Chaplain Cilley, Secretary Warburton, invited guests, members of the public and department in the audience.

The meeting called to order at 7:00 P.M.

A. Meeting Electronically (RSA 91-A:2, III)

Pursuant to RSA 91-A:2, III Commissioner Bogan is participating in this meeting remotely. Do the majority of the members approve of the remote participation? (Yes)

Commissioner Bogan is your attendance in person reasonably impractical? (Yes)

As your attendance is not practical, what is the stated reason for the clerk to put in the minutes? (Presently out of State)

Comm. Bogan please state any other persons present in your location for which you are accessing this meeting? (No one persons are present)

Any motions shall be done by roll call vote.

B. Roll Call. The clerk called the roll marking Comm. Stevens, Comm. Bogan (by remote feed) and Comm. Larochelle present.

C. All participated in the pledge of allegiance.

D. Chaplain Cilley led us in prayer.

2. PUBLIC COMMENT: No public comment.

3. ACCEPTANCE OF MINUTES:

A. January 3, 2024.

Comm. Larochelle MOVED to accept the minutes of the January 3, 2024 meeting as written. Comm. Bogan SECONDED the motion. The motion to accept the minutes as presented PASSED by roll call vote Comm. Larochelle, – yes, Comm. Bogan – yes, Comm. Stevens – yes.

4. OLD AND UNFINISHED BUSINESS: No old or unfinished business.

5. NEW BUSINESS:

A. . Employees of the Year Awards

1. Support – Account Clerk Rhonda Morganti
2. Police Officer – Officer Jacob Garstin
3. Chief Blair Memorial Award – Officer Khristine Bibeau

Chief Boudreau spoke of the strengths for each person receiving the award recognition. More important is that these are peer-nominated. Each member was presented with a plaque noting their achievement. Officer Bibeau was also presented a ribbon for her uniform.

A fifteen minute recess was called. Back in session at 7:29

B. Accept Resignations

1. Officer Zachary Wilson

Comm. Stevens MOVED to accept, with regret, the resignation of Officer Zachary Wilson. Comm. Bogan SECONDED the motion. The motion PASSED by roll call vote Comm. Larochelle, – yes, Comm. Bogan – yes, Comm. Stevens – yes.

C. Policy Update: 81.1.1.2 NCIC ENTRY AND REMOVAL: First Reading. This policy is updated as part of a recent NCIC audit. First reading, no discussion.

D. Monthly Reports

1). Operations. Lt. Bossi attended the Rental Property Owners Association meeting. There was information presented on crime prevention, but no issues for us.

The investigations bureau has an open caseload of 90; 29 are new cases. This number will fluctuate depending on the length of each case and the depth of investigation.

There were three callouts this period.

There was one background for a dispatcher.

Members participated in ongoing training for the tactical team as well as for police standards requirements.

Comm. Stevens asked how many members from Rochester are on the tactical team.

Chief Boudreau said it's either ten or eleven. We have tactical officers, a negotiator and dispatchers as part of the team. Dover is one member higher than we are. The rest of the membership is spread out amongst other agencies throughout the county.

Det. Decost and Det. Garstin read to the children at the Jack and Jill learning center.

The Honor Guard is preparing for a Flag Detail for the CHaD Battle of the Badges hockey game to be held March 10 in Manchester. We have participated in the flag detail since 2016.

K9: Officer Hatch and K9 Ripley had no call outs this period, but have been active in training on a regular basis.

COMMUNITY ENGAGEMENT/POP: The Community Engagement Officer and the Problem Oriented Policing unit have been checking on the camps to assist and offer resources for things they need and or any help we can provide. They attended the monthly breakfast at the senior center, where they cook and serve.

Officer Downs has adopted the McClelland School, and reads and interacts with the children there weekly.

Officer Downs and Sgt. Krochmal are continuing to work to resolve an ongoing neighborhood issue on Corson Street.

Officer Kimbrough attended Teen Night, and worked on and attended the Winterfest, as well as the crimeline meetings.

There has been a lot of proactive stuff from the CEO that is great for the community.

COMMUNICATIONS: The Communications center had one resignation. This specialist will stay on per diem. We have one new specialist in training and another candidate who just passed the background. This still leaves us with two open positions. Getting the center to full staff has been a struggle.

DIVERSION: Nicole is a big part of the Teen Night program. She worked in organizing and attending Winterfest and she also continues in outreach in the community with Waypoint and other resources. She continues to teach the LEAD program at the high school as well as at the St. Charles School.

HOUSING: There were seven backgrounds for potential residents. We assisted with bed bug inspections and have also worked on a parking issue. There were 22 police calls for service with no major issues.

2.) Administration: Dep. Chief Swanberry stated it was a busy month preparing the FY25 budget. We presented our CIP requests to the new committee and also met with the City Manager to review our proposals for the OM.

Officer McCann and Officer Adams are in phase two of field training.

Officer Miller, who has been deployed for one year returned to duty. We provided refresher training, got him updated with required PSTC certifications and after a brief field training, he has been released to solo patrol.

Other notable training completed this period included "Advanced Roadside Impaired Driving Enforcement (ARIDE)," "Introduction to Photography," "Family Medical Leave Act (FMLA)," "Autism Awareness for Law Enforcement and First Responders," "Juvenile Justice," "Basic Crime Scene Processing," and "Failure to Supervise Liability in Law Enforcement."

E. Other.

Our new crime analyst started in December and we are getting her training completed. Chief Boudreau said I look forward to reestablishing compstat and providing reports using the new CAD and RMS system. None of the other agencies in the state using the CSI system purchased the compstat

module. The changeover was a huge undertaking, and Captain Pinkham did an excellent job leading the project.

6. CORRESPONDENCE:

The following correspondence was received this period: Officer Knox is recognized for team work from Frisbie Hospital for de-escalation skills with a patient. Officer DeCost is and Officer Bibeau are recognized for their work with a domestic violence victim. Officer Kimbrough is thanked for assisting the Regional Tactical Team on oral boards for new members. Officer Kimbrough is thanked for his positive attitude in and demeanor in assisting his supervisor in his new role.

7. INFORMATION: None

8. NON-PUBLIC SESSION: (Pursuant to: RSA 91-A:3)

Commissioner Stevens MOVED to enter a non public session at 7:45 P.M. pursuant to RSA 91-A: 3, paragraph II, section A (personnel) and section E (legal). Comm. Larochelle SECONDED the motion. The motion PASSED by roll call vote Comm. Larochelle, – yes, Comm. Bogan – yes, Comm. Stevens – yes,

The non-public session closed at 8:50 P.M. on a MOTION by Comm. Larochelle. Comm. Stevens SECONDED the motion. The motion PASSED by roll call vote Comm. Larochelle, – yes, Comm. Bogan – yes, Comm. Stevens – yes,

9. MISCELLANEOUS:

Comm. Stevens MOVED to accept the evaluations and grant merit increases for Officer Birmingham and Sgt. Deluca. Comm. Larochelle SECONDED the motion. The motion PASSED.

10. ADJOURNMENT:

Comm. Stevens MOVED to adjourn. SECOND by Comm. Larochelle at 8:53 P.M.

Respectfully Submitted

Rebecca J. Warburton
Secretary

APPROVED BY COMMISSION: